



“শেখ হাসিনার দর্শন, সব মানুষের উন্নয়ন”

Ex.Bang-PC-2-106

বাংলাদেশ বিজ্ঞান ও শিল্প গবেষণা পরিষদ(বিসিএসআইআর)

BANGLADESH COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH (BCSIR)

Ref: 39.308.031.00.00.283.2016/ 535

Dated: 3.06.2018

Subject: Ex-Bangladesh Leave.

With reference to the above mentioned subject the undersigned is directed to inform that Nasifa Akter, Research Chemist, Leather Research Institute, BCSIR, Nayarhat, Savar, Dhaka has been sanctioned ex-Bangladesh leave from 29.07.2018 or from the date of his departure from Bangladesh for 40 (Forty) days travel to Saudi Arabia on the following terms & conditions:

1. The leave will be counted from the date of his departure and will be adjusted in his earned leave.
 2. The leave will not be extended.
 3. His salary will be paid in local currency.
 4. He will hand over his official responsibilities to the concern officer before his departure.
 5. He will have to submit foreign address, e-mail, departure letter, attested photocopies of visa and passport before his departure.
 6. BCSIR or Government of Bangladesh will have no involvement in any sort of financial expenditure in this regard.
2. This order is issued with the reference no.03.069.025.06.00.003.2011-144(500), dated.19.06.2011 circulated by the Prime Minister's Office, Government of the People's Republic of Bangladesh.

Sd/-
(Md. Khalilur Rahman)
Secretary
Phone-58610717

Nasifa Akter
Research Chemist
Leather Research Institute
BCSIR, Nayarhat, Savar, Dhaka.

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Dated: 3.06.2018

Copy forwarded for kind information:

1. Director General, Department of Immigration and Passport, Sher-E-Bangla Nagar, Dhaka.
2. Director General, Foreign Exchange Department, Bangladesh Bank, Dhaka.
3. Incharge to Directorate General of Forces Intelligence, 32, Cantonment Bazar, Dhaka Bangladesh.
4. Incharge to Special Branch, Malibagh, Dhaka Bangladesh.
5. Assistant Secretary (Consular) Ministry of Foreign Affairs, Segun Bagicha, Dhaka with a request to issue note verbal.
6. Officer in charge, Leather Research Institute, BCSIR, Nayarhat, Savar, Dhaka.
7. Immigration Officer, Hazrat Shah Jalal (R.) International Air Port, Dhaka.
8. P.S. to Secretary, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
9. Director (Finance and Accounts), BCSIR, Dhaka.
- ✓ 10. Incharge to ICT Cell, BCSIR, Dhaka.(For uploading in the BCSIR Website.)
11. P.S to Chairman, BCSIR, Dhaka (For kind Information of the chairman).
12. P.A. to Member (Admin.)/(Secretary), BCSIR, Dhaka. (For kind information of the Member & Secretary)
13. Office Copy.


(Md. Khalilur Rahman)
Secretary